

Transfer Out Request Form

Students who wish to transfer out of Missouri University of Science and Technology to another U.S. school must complete this form and submit it to the Office of International Affairs in 103 Norwood Hall.

Students currently on OPT must complete only the top section of this form.

TO BE COMPLETED BY STUDENT:



**PLEASE INCLUDE A COPY OF THE ADMISSION LETTER
FOR THE SCHOOL YOU WILL TRANSFER TO.**

Date: _____

Student ID: _____ Family Name: _____ First Name: _____

Major: _____ Degree Level: BS MS PhD Other _____

Semester and Year Current Program Began: _____ Expected Date of Completion: _____

School to which student is transferring: _____

New School SEVIS School Code: _____ Transfer Out Date: _____

TO BE COMPLETED BY STUDENT'S ACADEMIC ADVISOR:

Has student been given any delayed grades? Yes No

Has student made satisfactory progress toward the completion of his/her degree program? Yes No

If no, please explain: _____

SIGNATURES: THE SIGNATURES BELOW ARE TO PROVIDE NOTICE TO THE UNDERSIGNED OF THE STUDENTS INTENT TO TRANSFER.

Printed Name of Academic Advisor: _____

Signature of Academic Advisor: _____ Date: _____

Printed Name of Department Chair: _____

Signature of Department Chair or Representative: _____ Date: _____

If graduate student, obtain above signatures and signature of Graduate Studies Specialist:

Printed name of your Graduate Specialist or His/Her Representative: _____

Signature of Graduate Specialist or His/Her Representative: _____ Date: _____

If sponsored student, obtain signature from Sponsored Student Services:

Printed name of Sponsored Student Services Representative: _____

Signature of Sponsored Student Services Representative: _____ Date: _____

Survey for Exiting International Students

Thank you taking the time to complete this survey. We appreciate your feedback on your experience at Missouri S&T and with the Office of International Affairs.

Why are you leaving Missouri S&T?

- a. Completed my degree and graduated
- b. Transferring to a different university
- c. Returning home prior to completing my degree
- d. Other: _____

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
My academic advisor was helpful in achieving my academic goals.					
I would recommend Missouri S&T to friends or family entering my degree field.					
I feel the services provided by the Office of International Affairs sufficiently meet the needs of international students.					
The voices of students are always heard by the University administration when making decisions.					
I felt welcome and safe in the Missouri S&T and Rolla community.					
I felt that the Office of International Affairs understood the needs of international students and did their best to assist.					

What was the biggest advantage to attending Missouri S&T?

What was the biggest challenge to attending Missouri S&T?

What improvements would you suggest to the Office of International Affairs?
