International Enrollment
J-1 Research Scholar Orientation

An introduction to the immigration regulations and requirements for your J-1 Status.
Welcome! This is your Immigration Check-in and Orientation

Today's Discussion Includes:

- The Action Steps to SEVIS Program Validation
- Mandatory Insurance Requirement
- Onboarding Process
- How to maintain your status and Helpful Resources
SEVIS Program Validation

Important Step for your Non-immigrant Status

• **Must be done within the first 30 days of the Program Start Date**

• **Requires:** US Local Address, US Local Phone Number, I-94 Record, DS-2019 signed, and Insurance Confirmation from Student Health Services

• **Program Dates:** If updated must be changed prior to validation.

• **Program Changes:** Changes to your site of activity, job responsibilities, and other program changes must be notified to your International Advisor be updated in SEVIS within 10 days. Updating my HR does not notify your advisor, you must do so directly.
Mandatory Insurance Requirement

Please reach out to mststudentinsurance@mst.edu with any questions.

PLEASE DO NOT PURCHASE ANY OTHER INSURANCE WITHOUT CHECKING WITH mststudentinsurance@mst.edu.

PURCHASING OTHER CHEAPER INSURANCE WILL NOT WAVE THE REQUIREMENT TO HAVE THE INSURANCE THAT IS REQUIRED FOR A J VISA IT MUST BE THE RIGHT TYPE OF INSURANCE.

United States federal regulations (22 CFR 62.14) state that all J-1 exchange visitors and their dependents must meet insurance coverage requirement for the entire duration of their stay. Failure on your part to maintain the required insurance will result in the termination of your exchange program.

Please see the federal regulation 22 CFR 62.14 for the full requirement. The following are a few of the major requirements:

- Medical Benefits (per accident or illness) – Minimum $100,000
- Repatriation of Remains - Minimum $25,000
- Medical Evacuation – Minimum $50,000
- Deductible Per Accident or Illness – Maximum $500
- There are additional requirements.

Missouri University of Science and Technology
Action Steps

The onboarding Process for a J-1 Research Scholar

1. Immigration Check-in and Orientation with International Enrollment
2. Check in with your Academic Department
3. Complete Health Insurance Verification Process with Student Health Services
4. Complete Onboarding with Human Resources and International Enrollment Program Validation
5. Complete Social Security Number Process and Get Employee ID Card
6. Time to start working!
How to Maintain your Non-immigrant Status

What is the Student Exchange Visitor Information System (SEVIS)?
Database management system that allows schools and the United States Immigration and Customs Enforcement (USICE) to exchange data on the visa status of international students and exchange visitors. Exchange visitor information is transmitted electronically throughout a J-1 exchange visitor’s academic career in the United States. U.S. Consulates also have access to SEVIS.

Requirements to Maintain J-1 Status:
▶ Your passport must be valid for at least six months into the future. If your passport’s expiration date is approaching, contact your home country’s embassy in the U.S. for information on renewing your passport prior to its expiration date.
▶ Participate in the J-1 program you are authorized to attend.
▶ Missouri S&T is your program sponsor.
▶ Work only at the sites of activity listed in your SEVIS record.
▶ If you will work at more than one site or if your site of work changes, your department must provide information about each site of activity and any changes. Changes cannot be required by the exchange visitor.
▶ Pursue only the activities listed on your DS-2019. If your activities will change, your department must provide updated information to International Affairs and your SEVIS record must be updated before you begin any new activities.
▶ If your activities will change, your department must provide updated information to International Affairs and your SEVIS record must be updated before you begin any new activities. Changes cannot be requested by the exchange visitor.
▶ Maintain health insurance coverage to meet the U.S. Department of State requirements. Health insurance coverage is required for scholar and dependents(s) for the duration of your program.
▶ If scholar and/or dependent(s) have a lapse of health insurance coverage, the scholar and dependent(s) will be out of valid nonimmigrant status.
How to Maintain your Non-immigrant Status

Requirements to Maintain J-1 Status Cont.

- Do not begin employment at Missouri S&T until your program start date and your SEVIS record has been validated.
- If your sponsoring department wishes to extend your program, the department must apply for an extension to your program before the end date listed on your DS-2019. Sufficient processing time as required by International Affairs must be allowed prior to your program end date.
- Your department must apply for the extension. We cannot accept an extension request directly from the exchange visitor.
- Before traveling outside the U.S., your DS-2019 must be signed for travel by your international advisor. This signature and a valid visa are required before you will be able to re-enter the U.S. You must carry your travel signed DS-2019 with you (don’t put it in checked luggage) while traveling.
- J-2 dependents cannot remain in the United States without the exchange visitor during duration of stay.
- If you have any questions about maintaining your or your dependent’s nonimmigrant status, please contact your international advisor. If you believe you may have violated your status, immediately notify your international advisor so that we can provide you with advice for the next steps, including information about applying for reinstatement.
- You are required by USCIS regulations to report a change of address, phone, or email to the Office of International Enrollment within 10 days of the change.
How to Apply for your Social Security Number

Social Security Administration- https://www.ssa.gov/ssnumber/

The application for a Social Security Card (Form SS-5) can be downloaded from this site or at https://www.ssa.gov/forms/ss-5.pdf. A description of allowable evidence documents is available on page 2 of the form.

Required Documents for Application

- Valid Passport
- J-1 Visa
- I-94 Record
- DS-2019
- Letter of Program Participation from International Enrollment
- Completed Form SS-5

The Social Security Office of Rolla has requested that all new applicants arrive prior to 3:00PM for processing, their office location and hours of operation are:

Street Address- 1813 East 10th Street, Rolla, MO 65401
Phone- (800) 551-2056
Office Hours- Monday, Tuesday, Thursday and Friday, 9:00 am – 3:00 pm and Wednesday, 9:00 am – 12:00 pm
Study in the States

Helpful Department of State Resources for your SSN Application

Study in the States- https://studyinthestates.dhs.gov/students/work/working-in-the-united-states
This site offers guidance on the work authorization process, what types of employment opportunities are available to F-1 students, and links to other related sites.

Study in the States- https://studyinthestates.dhs.gov/students/obtaining-a-social-security-number
This site offers a step-by-step guide on how to obtain a Social Security number (SSN), including any recommended waiting periods and links to other related sites.
Important Information

How to Apply for your Drivers License

International students can obtain a Missouri driver license by collecting the required documents, taking the driver exam (written and driving), and after successfully passing the tests, bringing the paperwork to a Department of Motor Vehicle (DMV) Office.

**Required Documents for Application**

- Valid Passport and J-1 Visa
- I-94 Record
- DS-2019
- Letter of Program Participation from International Enrollment
- Social Security Number or Letter of Ineligibility Provided by Social Security Office

**Exams**

You must take a written and driving exam. To study for your exams, see the Missouri Driver’s Guide at https://dor.mo.gov/driver-license/guide/.

Take all required documents to the Rolla Highway Patrol, and take the exams (first written, then driving). The Rolla Highway Patrol is located at: 1301 Nagogami Rd, Rolla MO 65401. Phone: (573) 368-2345, ext. 3973

After successfully passing the written and driving tests, take your paperwork to the Rolla Driver License & Vehicle Registration Office to obtain your license. The Rolla License Office is located at: 1038 S. Bishop Ave, Rolla MO Phone: (573) 364-7848

**NONDRIVER IDENTIFICATION CARD:** If you do not plan to drive, you can apply for a Missouri nondriver identification (ID) card. It is a government-issued photo ID that can be used as a primary form of identification in many situations (e.g., opening a bank account). You will need the same required documentation listed above and can apply at the Rolla Driver License & Vehicle Registration Office.
| To schedule an Advising by - Appointment meeting online. You may meet in person, by phone, or through Zoom. Your international advisor and International Affairs is here to assist you in maintaining your nonimmigrant scholar status. We are here to answer your questions or just be a friendly face. Get to know us! |
| Visiting Scholar Information Maintaining Your Status |
| Campus Map |
| Get your Missouri S&T ID card Miner ID Card Office, 104 Norwood Hall |
| Helpful Resources |
- Housing
- Weather
- Social Security Card Information
- Driver's License Information
- Safety
- Medical Care
- Food and Shopping
- Money and Banking
- Resources for Families |

Please be sure to complete all steps for program validation. Failure to do so within 30 days of your start date will automatically cause your record to go into canceled status and you will immediately have to leave the United States.
# Understanding the Two-year Home Residency Requirements and 12/24 Month Bars

<table>
<thead>
<tr>
<th>Who is affected?</th>
<th>212(e) Home Residency Requirement</th>
<th>12- Month Bar</th>
<th>24-Month Bar</th>
</tr>
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<tbody>
<tr>
<td>All J1 categories, exchange visitors may be subjected if: (1) receive financial support from foreign government or US government. (2) country is listed on the DOS skill list (3) exchange visitor has sought medical training.</td>
<td>J-1 Research Scholars or Professor Categories who have previously held J classification. An exception exists for any time spent in the US in the past 12 months in Short-term scholar classification or cases less than 6 months.</td>
<td>J-1 Research Scholars or Professors who have completed their period of exchange. Meaning those who have completed the full five years of this category classification or who have ended their period of exchange prior to ending their 5-year maximum eligibility.</td>
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<tr>
<td>Exchange visitors will not be eligible for H, L, K, or immigrant (PR) visa and cannot apply for change of status within U.S. until 212(e) is satisfied or waived.</td>
<td>J-1 Research Scholars or Professors are not eligible to begin a new period of exchange program after completion of their previous J-1 program. Exception for time spent as a short-term scholar applies.</td>
<td>Scholar who has completed a period as a J-1 Research Scholar or Professor may not return to the U.S. in J-1 Research Scholar or Professor category for 24 months.</td>
<td></td>
</tr>
<tr>
<td>Exchange visitor may depart and return to the U.S. on another non-immigrant classified such as F-1, B-1/2, O-1, TN prior to satisfying the 212(e). May return on J-1 if no bar applies, however the other classifications will not count toward the 212(e).</td>
<td>This bar does not prohibit entry to the United States in other immigration categories.</td>
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Source: From Boston University on behalf of NAFSA: Association of International Educators