### On-Campus Employment Offer Form

**Student Completes This Section:**

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>S&amp;T ID Number:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Visa Type:</th>
<th>Current I-94 Number:</th>
<th>Is this your initial semester?</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ F-1</td>
<td>□ J-1</td>
<td>□ Yes □ No</td>
</tr>
</tbody>
</table>

Signature of Student: _________________________ Date: __________

A Social Security Number is required to work in the United States. Please visit the Social Security Administration website at [https://www.ssa.gov/ssnumber/](https://www.ssa.gov/ssnumber/) for information and instructions on how to apply for a Social Security Number.

**Employer Completes This Section:**

*The student whose name is listed above has been made offered on-campus employment.*

<table>
<thead>
<tr>
<th>Department or Campus Organization Name:</th>
<th>Employer Identification Number (EIN):</th>
</tr>
</thead>
</table>

Employer Phone Number: _______________________

Student’s Immediate Supervisor: _______________________

Student’s Job Category: _______________________
(Example: food service staff, library aide, department grader, front desk worker, GRA, GTA, etc.)

Employment Start Date: ______________________ Average Number of Hours/Week: ______________________

Signature of Employer: ______________________ Date: __________

Signatory’s Printed Name: ______________________ Title: ______________________

**International Advisor Completes This Section:**

As this student’s International Advisor (DSO/ARO), please allow me to confirm that this student has an active SEVIS record, is maintaining their F-1 or J-1 visa status, and is eligible for employment on the campus of Missouri University of Science and Technology.

Signature of International Advisor: ______________________ Date: __________

Signatory’s Printed Name: ______________________