Post-Completion OPT Application Packet Checklist

☐ Original- Form G-1145
☐ Original- Form I-765, hand-signed in black ink and dated
☐ Copy- Form I-20 with Post-Completion OPT recommendation on page 2, hand-signed in blue ink and dated
☐ Copy- I-94 record from most recent entry into the United States
☐ Copy- Valid passport (photo and biographical pages)
☐ Copy- F-1 visa
☐ Copy- Any previously issued Employment Authorization Documents (EAD cards)
☐ Copy- SEVIS CPT Employment Report
☐ 2 x passport sized photos (2” x 2”)
☐ Payment in the amount of $410.00, made payable to the U.S. Department of Homeland Security
☐ Please put the passport photos and payment check together in a plain envelope. Seal the envelope. On the outside write “passport photos x 2 and I-765 payment enclosed”

*Please do not include the Missouri S&T OPT Recommendation Form

Send the Post-Completion OPT application packet to the proper USCIS lockbox address listed below:

For U.S. Postal Service (USPS)-
USCIS- Phoenix Lockbox
P.O. Box 21281
Phoenix, AZ 85036

For FedEx or UPS-
USCIS- Phoenix Lockbox
Attn: NFB AOS
1820 E. Skyharbor Circle S, Suite 100
Phoenix, AZ 85034