

Document Request Form



REMINDER: U.S. Citizenship and Immigration Service (USCIS) regulations state that students are responsible for keeping I-20s and DS-2019's current at all times. Students who allow these documents to expire are out of visa status, and are ineligible for immigration benefits such as employment authorizations.

Date of Request: _____
 Student ID: _____
 Gender: Male Female F1 J1
 Last Name: _____
 First Name: _____

GENERAL DOCUMENT REQUESTED/SUBMITTED

Copy of I-20 or DS-2019	Replace Lost I-20 or DS-2019
Letter of Enrollment for F2	Letter of Enrollment for J1 Letter of Enrollment for J2
Letter of Program participation: <input type="checkbox"/>	(J1 Scholars) F1 Student J1 Student

NEW I-20/DS-2019 REQUEST

*Begin a New Degree Program: <i>*New financial statement is required.</i>	Providing personal bank statement Funded through assistantship with academic department Sponsored by a government or private group, submit a letter from the sponsor detailing amount and duration of funding.
*Change of Academic Level <i>*New Financial statement is required.</i>	BS to MS Master to PhD PhD to Master Update English Proficiency IEP to: Pathway BS MS PhD (Circle One)
Change of Major (to/from):	
Change of Financial Support Amount or Source:	Receive / terminate funding support from your academic department (Circle One) Funding support increase / decrease from your academic department (Circle One) Personal Financial Statement Update Financial Guarantee or Sponsor
Correct Error in Biographic Information: <i>i.e. - Name, date of birth (mm/dd/yyyy), or citizenship</i>	Please provide the corrected information:
*Add Dependent *Remove Dependent	
Dependent's Information: Last Name: _____ First Name: _____ Middle Name: _____ Gender: Male / Female Relationship: _____ Date of Birth (mm/dd/yyyy): _____ City of Birth: _____ Country of Birth: _____ Country of Citizenship: _____ *Financial statement requires an additional \$4,000 per dependent *Copy of valid passport (Spouse) *Copy of valid passport (Child) *Copy of birth certificate (Child) *Copy of marriage certificate *Copy of divorce decree *Birth certificates and financial statements MUST be translated in English *Removal of a dependent requires legal documentation *Please attach an extra sheet if there is more than one dependent	

CHANGE OF U.S. ADDRESS (ALI & J-1 ONLY)

Please provide your current address: _____
 (Street) (City) (State + Zip code)

CHANGE OF HOME COUNTRY ADDRESS (ALI & J-1 ONLY)

Please provide your current address: _____
 (Street) (City) (State + Zip code) (Country)